



## INVITATION TO QUOTE

Date: December 18, 2024

Project Title: Skills and Employability Enhancement Project (P176965)  
Grant no.: IDA – D9870  
Contract Ref: **FM-NDOE-463172-GO-RFQ**

1. This project is financed by the World Bank through the above grant (IDA-D9870). The FSM Department of Education now invites sealed quotations from eligible suppliers for the following items:

No.	Item	Qty
<b>LOT 1</b>		
1	Tractor	1
2	Disc Plow	1
3	Electric/Gas range with oven	2
<b>LOT 2</b>		
1	Printer	1
2	Desktop Computer	3

2. A complete set of Request for Quotation (RFQ) documents In English will be provided to interested eligible bidders upon the submission of a written application to the address below.
4. Quotations must be delivered to the address below at the National Department of Education or sent through email **on or before January 3, 2024, by 3:00 PM Pohnpei time**. Late quotations may be rejected.
5. The address referred to above is:

Secretary  
National Department of Education

**Attn:** Hyunjeong Lee  
Project Manager  
Skills and Employability Enhancement Project | NDOE  
P.O Box PS 87, Palikir, Pohnpei, FM 96941

[hyunjeong.lee@national.doe.fm](mailto:hyunjeong.lee@national.doe.fm) with a copy to [angelyne.aten@national.doe.fm](mailto:angelyne.aten@national.doe.fm)



FEDERATED STATES OF MICRONESIA  
DEPARTMENT OF EDUCATION  
National Government  
P.O. Box PS 87  
PALIKIR, POHNPEI FM 96941  
Telephone : ( 691 ) 320-2609/2647/2303 Website: <http://www.national.doc.fm>

## REQUEST FOR QUOTATION (RFQ)

Date: December 18, 2024

Project Title: FSM Skills and Employability Enhancement (P176965)  
Grant no.: IDA-9870  
Contract Name: Performance Grant-YHS FY25: CTE Equipment and Supplies  
Contract Ref: **FM-NDOE-463172-GO-RFQ**

Dear Supplier,

1. You are invited to submit your price quotation(s) for the supply of the following items:

No.	Item	Qty
<b>LOT 1</b>		
1	Tractor	1
2	Disc Plow	1
3	Electric/Gas range with oven	2
<b>LOT 2</b>		
1	Printer	1
2	Desktop Computer	3

Information on technical specifications and required quantities are attached.

2. You may quote for:

**All items in One LOT or all items in Both LOTs under this RFQ. Each item shall be evaluated and PO issued per LOT to the supplier(s) offering the lowest evaluated price per LOT, if substantially responsive to the technical specifications**

3. Your price quotation in the forms attached (Annexes 1, 3 and 4) may be submitted **electronically only** at the following address:

Hyunjeong Lee  
SEE Project Manager  
FSM National Department of Education

P.O Box PS 87  
Palikir, Pohnpei FM. 96941

Telephone: 691-320-2609

e-mail address: [hyunjeong.lee@national.doe.fm](mailto:hyunjeong.lee@national.doe.fm) with a copy to [angelyne.aten@national.doe.fm](mailto:angelyne.aten@national.doe.fm).

4. The deadline for receipt of your quotation(s) by the NDOE at the address indicated in above Paragraph 3 is: **January 3, 2024, by 3:00 PM Pohnpei time.**

5. **Your quotation in English language, should be accompanied by adequate technical documentation/specification and catalogue(s) and other printed material or pertinent information as specified in Annex 2 for each item quoted.**

6. Your quotation(s) should be submitted as per the above-mentioned instructions.

7. PRICES

The prices should be quoted in United States Dollars for the total price of the Goods and all national and state taxes plus the price of delivery to the final destination, Yap High School, Colonia, Yap, FSM.

8. EVALUATION OF QUOTATIONS

Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of the total price of the Goods, National and State Taxes and delivery at the final destination in accordance with Paragraph 2 above.

In evaluating the quotations, NDOE will determine for each quotation the evaluated price by adjusting the price quotation by making any correction for any arithmetical errors as follows:

- a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
- b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;
- c) if a Supplier refuses to accept the correction, their quotation will be rejected.

9. AWARD OF CONTRACT: The award will be made to the bidder offering the lowest evaluated price per LOT and offering goods which are substantially responsive to the technical specifications<sup>1</sup>. The successful bidder will be issued a Purchase Order for the entire

LOT.

10. VALIDITY OF THE OFFER: Your quotation(s) should be valid for a period of **forty-five (45)** days from the deadline for receipt of quotation(s) indicated in Paragraph 4 of this RFQ.

11. Failure to comply with above mentioned instructions will render your quotation being Technically Non-Compliant and will not be subject to further evaluations.

12. Further information can be obtained from:

FSM National Department of Education  
P.O Box PS 87  
Palikir, Pohnpei FM. 96941

Name of contact person:

Hyunjeong Lee

SEE Project Manager

691-320-2609

[hyunjeing.lee@national.doe.fm](mailto:hyunjeing.lee@national.doe.fm) with a copy to [angelyne.aten@national.doe.fm](mailto:angelyne.aten@national.doe.fm).

12. Please confirm by e-mail the receipt of this RFQ and whether or not you will submit the price quotation(s).

Sincerely,



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Gardenia Aisek  
Secretary  
National Department of Education



## ANNEX 1: TERMS AND CONDITIONS OF SUPPLY ( RFQ-GOODS)

*[To be completed, signed and submitted by the Supplier as an attachment to the signed Form of Quotation]*

Project Name: FSM Skills an Employability Enhancement

Purchaser: FSM Department of Education

Contract Name: Performance Grant-YHS FY25: CTE Equipment and Supplies

Contract Ref: FM-NDOE-463172-GO-RFQ

### 1. Prices and Schedules for Supply

No.	Item	Qty	Unit price	Total Price	Delivery Period (days) from Date of Notification of Award, to final destination	Destination
<b>LOT 1</b>						
1	Tractor	1			<60 Days	Yap High School, Colonia, Yap, FSM
2	Disc Plow	1			<60 Days	
3	Electric/Gas range with oven	2			<60 Days	
<b>Total LOT 1 in US\$</b>						
<b>LOT 2</b>						
1	Printer	1			<60 Days	Yap High School, Colonia, Yap, FSM
2	Desktop Computer	8			<60 Days	
<b>Total LOT 2 in US\$</b>						

2. Fixed Price: The prices indicated above are firm and fixed and not subject to any adjustment during contract performance.
3. The NDOE reserves the right at the time of contract finalization to increase by up to 15% the quantity of goods and services originally specified for each item without any change in unit prices as well as other terms and conditions.
4. Payment. Payment against the Contract will be made as follows:

100% against receipt of goods and issue of Acceptance Certificate by the NDOE, for the respective delivery. Payment shall be made by Cheque or wire transfer.

5. Warranty. Goods offered should be covered by a warranty as specified in Annex 2, Technical Specifications.

6. Defects. All defects shall be corrected by the Supplier without any cost to the NDOE within 30 days from the date of notice by NDOE. Name and address of service facility of the Supplier by which the defects are to be corrected, within the warranty period:

Name and Address \_\_\_\_\_ (*to be filled by Supplier*)

7. The Supplier confirms compliance with the Technical Specifications provided in Annex 2, subject to the accepted deviations, if any, in Annex 4.

NAME OF SUPPLIER \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Place:

Date:





**ANNEX 2: TECHNICAL SPECIFICATIONS**

Project Name: FSM Skills and Employability Enhancement

Purchaser: FSM Department of Education

Contract Name: Performance Grant-YHS FY25: CTE Equipment and Supplies

Contract Ref: FM-NDOE-463172-GO-RFQ

Title of Goods

No	Item	Qty	Technical Specifications	Installation	Training	Destination
<b>LOT 1</b>						
1	Tractor	1	<ul style="list-style-type: none"> <li>2024 YANMAR YM342VI-TL 42HP 4X4 TRACTOR LOADER</li> <li>SPECIFICATIONS: OPERATING WEIGHT: 5,492 lbs (as equipped); TIRE SIZE Front 10.0 - 16.5 Rear Tires: 17.5L - 24.0; POWERTRAIN: YANMAR Model 4TNV88CX 2.2L 4-CYLINDER DIESEL ENGINE; 2X DUST-CONTROL AIR SYSTEM; DRIVETRAIN: SYNCRO-TORQ 16-Speed TRANSMISSION, Travel Speeds 0 – 18.6 mph; Independent PTO 540 / 540E;</li> </ul>	N/A	N/A	Yap High School, Colonia, Yap, FSM
2	Disc Plow	1	Disc plow attachment to 2024 YANMAR YM342VI-TL 42HP 4X4 TRACTOR LOADER <b>or equivalent</b>	N/A	N/A	
3	Electric/Gas range with oven	2	GE 30 in. 4 Burner Element Free-Standing Electric Range Model: JBS160DMWW or	N/A	N/A	

			equivalent			
<b>LOT 2</b>						
1	Printer	1	<b>Multifunction, Duplex, Wireless, Mobile-Ready Laser Printer</b> Canon Color Image Class Printer MF751 cdw <b>or equivalent</b> <ul style="list-style-type: none"> <li>• Wireless 3-in-1 (Print/Copy/Scan)</li> <li>• Print up to 35 pages per minute (BW and Color)</li> <li>• Uses Toner 069 High Capacity Toner</li> <li>• 250-sheet standard Cassette, 50 sheet Multipurpose tray, 50 Sheet Automatic</li> <li>• Document Feeder, Expandable Paper Capacity of up to 850 sheets using Optional Cassette PF-K1</li> <li>• Auto 2-sided Printing</li> </ul>	N/A	N/A	Yap High School, Colonia, Yap, FSM
2	Desktop Computer	8	Lenovo IdeaCenter All-in-One Desktop computer <b>or equivalent</b> <ul style="list-style-type: none"> <li>• 27 "Touchscreen Display</li> <li>• Intel Core i7-13620H</li> <li>• 16 GB RAM</li> <li>• 512 GB Harddrive</li> <li>• Windows 11 pro</li> <li>• Wireless mouse and Keyboard</li> </ul>	N/A	N/A	

**ANNEX 3: FORM OF QUOTATION (RFQ-GOODS)**

*[To be completed, signed and submitted on Letterhead of Supplier]*

\_\_\_\_\_ (Date)

To: FSM Department of Education  
P.O Box PS 87  
Palikir, Pohnpei, FM 96941

Project Name: **FSM Skills and Employability Enhancement**  
Contract Name: **Performance Grant-YHS FY25: CTE Equipment and Supplies**  
Contract Ref: **FM-NDOE-463172-GO-RFQ**

We offer to execute the supply of Performance Grant – Yap High School equipment FY24-2 in accordance with the Form of Contract (purchase order, PO) and Annexes accompanying your Request for Quotation (RFQ) for the Contract Price of \_\_\_\_\_ (amount in words and numbers) (\_\_\_\_\_) (name of currency). We propose to complete the delivery of Goods described in the Contract within a period of \_\_\_\_\_ calendar days from the Date of Notification of Award.

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Quotation required by the RFQ.

Authorized Signature: \_\_\_\_\_  
Name and Title of Signatory \_\_\_\_\_  
\_\_\_\_\_

Name of Supplier: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number \_\_\_\_\_

Fax Number, if any \_\_\_\_\_

e-mail address: \_\_\_\_\_

**ANNEX 4: STATEMENT OF TECHNICAL COMPLIANCE**

*[To be completed, signed and submitted by the Supplier as an attachment to the signed Form of Quotation]*

Project Name: **FSM Skills and Employability Enhancement (P176965)**  
Contract Name: **Performance Grant-YHS FY25: CTE Equipment and Supplies**  
Contract Ref: **FM-NDOE-463172-GO-RFQ**

Date:

To: *(name of Purchaser)*

We, the undersigned, confirm that we shall supply the Goods listed in Annex 1 according to the standards and specifications described in Annex 2 except for those deviations listed below:

List all deviations of the proposed items of Goods:

or

**nil**

We confirm that the Goods proposed in our quotation substantially satisfy the requirements specified in the specifications. The main technical responses are as listed below:

List all the main technical characteristics of the proposed items of Goods:

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory \_\_\_\_\_  
\_\_\_\_\_

Name of Supplier: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_